



ATS Onboarder Tool

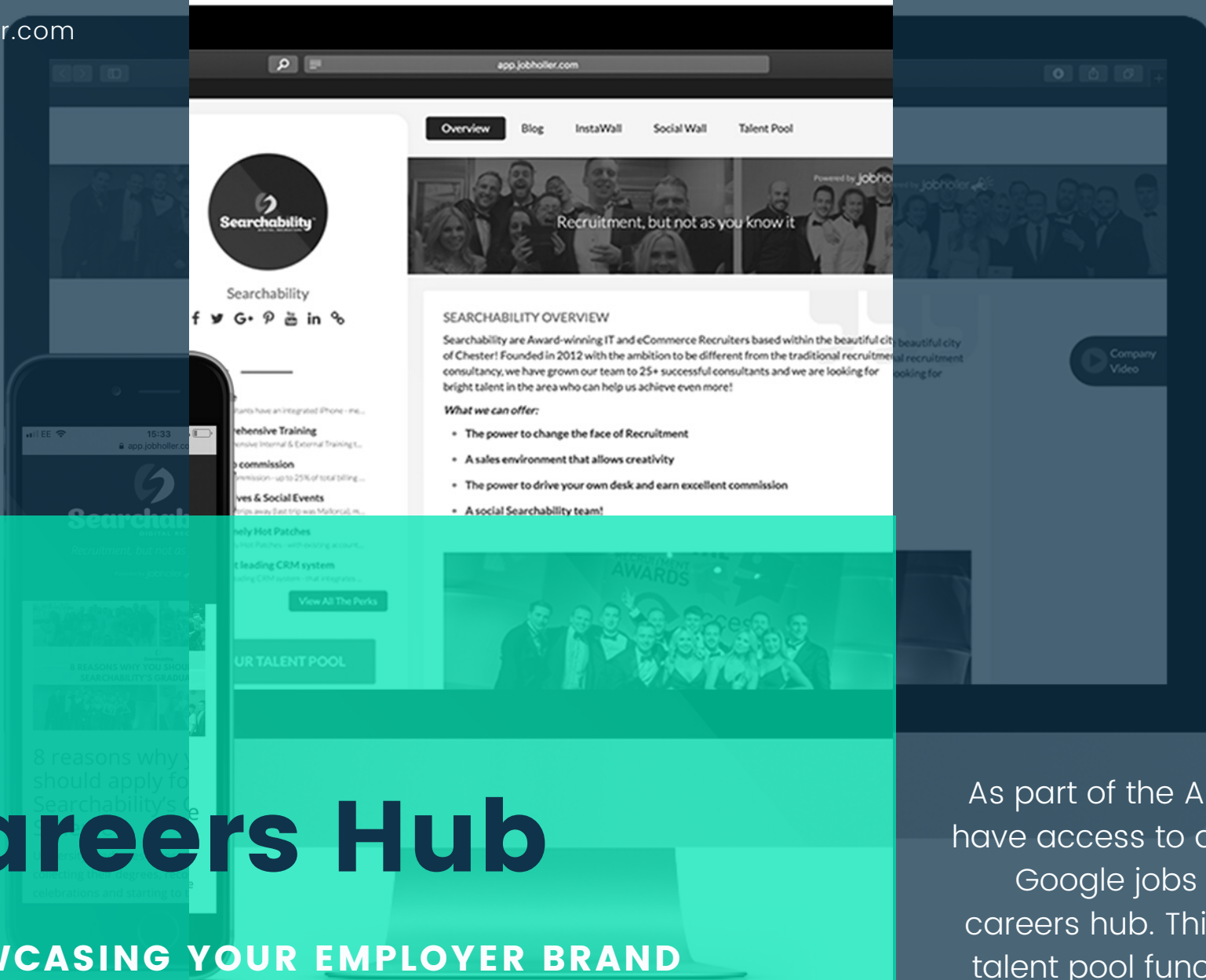


The JobHoller ATS

AN OVERVIEW

The ATS is part of the JobHoller technology product that has been developed and built in house for Searchability & JobHoller. All features within this tool have been implemented as a result of feedback from internal recruitment teams and HR representatives that we have worked with over the last 8+ years, with functionality that helps you manage your recruitment and onboarding journeys seamlessly and easily.

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Careers Hub

SHOWCASING YOUR EMPLOYER BRAND

As part of the ATS you will have access to a mobile & Google jobs optimised careers hub. This includes talent pool functionality & live social integration.

Job Posting

ATTRACT & MANAGE CANDIDATES IN ONE PLACE

Through the careers hub you can post unlimited jobs, either publicly or privately, allowing you to assign candidates to specific vacancies and track their experience for every touchpoint within your candidate journey.



[jobholler.com](https://www.jobholler.com)

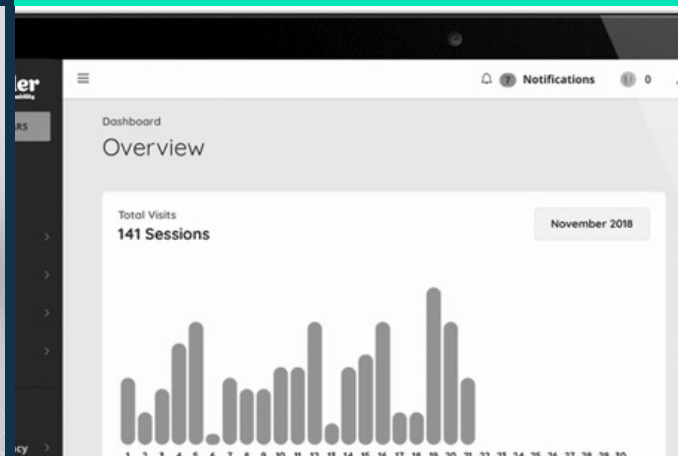
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The ATS



BUILDING CANDIDATE JOURNEYS

Build multiple journeys that are personalised for your company & your job roles



TRACKING CANDIDATE DATA

Track applications, move candidates through different stages and collaborate with team members



RECRUITMENT AGENCY INTEGRATION

Promote selected vacancies, track agency submissions & manage ownership & rebate periods

Building Candidate Journeys

Create bespoke candidate journeys that fit your organisation, complete with automated emails to candidates and staff members so you can streamline your recruitment process.

Every journey is made up of different journey steps, within each you can have the following functionality:

- Email triggers to candidates / assigned staff members on actions such as APPROVE / REJECT
- Calendar integration for Outlook / Google Calendar
- Add notes / feedback
- Arrange / reschedule / cancel interviews
- Send documents
- Set due dates on steps
- Assign staff members
- Send survey

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Tracking Candidate Data

Candidates can be added to the ATS either by applying through the JobHoller careers hub, being parsed in through response to a JobHoller campaign, submitted by a selected recruitment agency or added manually by yourself.

All candidates can be viewed in one place, with the option to filter by selected job vacancy or date range. To see where a candidate is up to in their journey simply choose to ENABLE PROGRESS BAR.

A colour system allows you to easily see where each journey / step is up to:

AMBER = Pending / action required

Green = Step completed

Red = Step overdue / urgent action required

Blue = Candidate disqualified

Tracking Candidate Data

Within each candidate profile you can add your own notes / feedback and also choose to add unique tags making candidates more searchable in the future.

This is particularly useful when you recruit for the same skillsets / job roles and potentially want to remember candidates for the future.

Candidates can be deleted to comply with your GDPR policy, this is a manual process as different organisations have different terms for holding candidate data under legitimate interest.

In addition to the ATS there is also a talent pool function, meaning candidates can still express an interest in working for you when there isn't a vacancy of interest available.

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Recruitment Agency Integration

Invite recruitment agencies and create unique logins to allow them to submit candidates directly for your selected job roles

If a candidate is live within your ATS then JobHoller flags this to an agency when they upload the same candidate to avoid duplication / potential ownership disputes

All candidates are logged with an ownership period, and alerts to you when this expires helping you to onboard future candidates without paying unnecessary recruitment fees

Store agency terms of business and fee details to help you manage the information all from one place

Hire a candidate through an agency? JobHoller can flag up when an agreed rebate period is about to expire – letting you catch up with your new hire to ensure they are settling in, and avoiding the dreaded resignation when it's too late to get a refund

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Get in touch to find out more!



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